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ABSTRACT

This annotated bibliography lists more than 50 resources for Child Development Associate (CDA) training which were published between 1976 and 1978. Materials are listed under the most appropriate CDA competency and functional area. Materials which are part of a series are listed in a separate section. Ordering information is included in each citation. (Author/RE)

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RESOURCES FOR CHILD DEVELOPMENT ASSOCIATE TRAINING

AN ANNOTATED BIBLIOGRAPHY

(Spring 1979)

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The CDA program is a national effort embodying a new concept for training, assessing, and credentialing child care staff. This program was initiated by the Administration for Children, Youth, and Families, Office of Human Development Services, Department of Health, Education and Welfare, to create a new category of professional child care workers. The basic goal of the CDA program is to up-grade the quality of Head Start, day care, and other child development programs by increasing the skills and knowledge of the classroom staff.

The aim of CDA training is to help trainees incorporate the CDA competencies into their everyday behavior and thus become competent child care-givers in center-based programs for preschool children. CDA training is a process of professional self-development in which both trainee and trainer work together to help the trainee master the CDA competencies. CDA training is characterized by the following:

- .it is based upon the acquisition of a set of specified competencies for child care staff working in center-based preschool programs.
- .it is organized so that academic and field work are an integrated set of experiences. A minimum of 50 percent of the trainee's total training time is spent in supervised field work.
- .it is individualized according to each trainee's strengths and needs with respect to the CDA competencies.
- .it is flexibly scheduled so that the length of the training program depends upon the trainee's acquisition of the CDA competencies.

For more information about the Child Development Associate Program please contact:

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PS 010682

For more information about the CDA Credential Award System
please contact:

Child Development Associate Consortium
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For information about training materials please contact:

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TABLE OF CONTENTS

Introduction	1
Training	2
Competency 1: Setting Up and Maintaining a Safe and Healthy Learning Environment	3
Competency 2: Advancing Physical and Intellectual Competence	5
Competency 3: Building Positive Self-Concept and Individual Strength	8
Competency 4: Organizing and Sustaining the Positive Functioning of Children and Adults in a Group in a Learning Environment	10
Competency 5: Bringing About Optimal Coordination of Home and Center Child-Rearing Practices and Expectations	11
Competency 6: Carrying Out Supplementary Responsibilities Related to the Children's Programs	12
Bilingual/Bicultural	13
Series of Books	14

INTRODUCTION

The CDA Training, Retrieval, Dissemination and Utilization Project is collecting materials appropriate for use in CDA training and will be disseminating information about these resources to Head Start programs, CDA training institutions and individuals interested in CDA training.

The materials listed in this bibliography are some of the many useful resources which were published between 1976 and 1978. Materials are listed under the most appropriate competency and functional area in the expectation that trainers and advisors will use the same materials in other competencies and functional areas whenever suitable. Materials which are part of a series are listed in a separate section after the other materials to avoid repetition.

Please order all materials from the publishers listed with the citations. They are not available from the CDA Retrieval & Dissemination Project.

TRAINING



Adult Education Teaching Techniques by Donald F. Seaman. ERIC Clearinghouse on Career Education, Center for Vocational Education, Ohio State University, 1960 Kenny Road, Columbus, Ohio. 1977. 48 pp. \$3.80.

Discusses twenty-three techniques for teaching adults (e.g., case study, field trips, individualized instruction, role-playing, etc.) and includes an extensive list of references. Advantages and disadvantages of each method are analyzed.

CDA Pilot Projects: Innovations in Training developed by Leroi Jones, Trudy Hamby, and Sarah Hardy. Available from: CDA Services and Resource Center, 805 W. Pennsylvania Ave., Urbana, IL. 61801. 1978. 154 pp. Free.

A description and analysis of the 13 original pilot CDA training projects, including sections on administration, curriculum development and implementation, and the impact of the innovations.

A Festival of Films. National Association for the Education of Young Children (NAEYC), 1834 Connecticut Ave., N.W., Washington, D.C. 20009. 1978. 52 pp. \$1.75.

Descriptions of selected films for children, teachers, parents, and child advocates, complete with a directory of distributors.

"Programmed Piaget", Learning, Odvard Egil Dyrli, October 1976, Vol. 5, No. 2, pp. 78-86.

A series of programmed exercises designed to help teachers develop the skills necessary to incorporate Piaget's concepts of child intellectual development into effective classroom use.

COMPETENCY 1: ESTABLISHES AND MAINTAINS
A SAFE AND HEALTHY LEARNING
ENVIRONMENT



Safety

AAA Early Childhood Traffic Education Series. Available from Local American Automobile Associations Offices. A box of 20 sets for \$7.95 plus shipping.

A series of five booklets on traffic safety for children ages 2 1/2 to 6 years old, each with a two-page introduction for adults. Booklet 1 is a guide to the series.

A Child-Centered Playground Safety Curriculum Approach by The Consumer Product Safety Commission. Order from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. 1977. 12 pp. 80¢ each, or \$3.75 for 25 copies.

An easy-to-read booklet of concepts and activities for children related to playground safety. Useful for stimulating trainee to consider safety factors on the playground.

Health

A Sigh of Relief, produced by Martin I. Green. Bantam Books, Inc., 666 Fifth Ave., New York, N.Y. 10019. 1977. 200 pp. \$9.95.

Clear instructions (accompanied by drawings illustrating step-by-step procedures) for treating childhood injuries and illnesses. Covers prevention and drug identification also. Useful as classroom resource as well as in training staff.

The Taming of the C.A.N.D.Y. Monster by Vicki Lansky. Meadowbrook Press, 16648 Meadowbrook Lane, Wayzata, Minnesota 55391. 1977. 154 pp. \$3.95.

A book of 200 recipes with an emphasis on nutritious alternatives to junk food. Includes some basic information about nutrition. Can be used for staff and parent training, as well as in the classroom.

Environment

Development of a Play Environment. Publications/Distribution Division, Texas Education Agency, 201 E. 11th St., Austin, Texas 78701. 1978. 16 pp. Free.

Booklet illustrated with over 35 photographs of children on various types of playground equipment. Includes information about choices of equipment and children's play.

Dimensions of Teaching-Learning Environments by Elizabeth Jones. Pacific Oaks College and Children's School, 714 W. California Blvd., Pasadena, CA. 91105. 1977. (third printing) 60 pp. \$5.00.

An in-depth analysis of a variety of teaching styles with practical examples of the concepts presented and some photographs. Most useful for trainers and supervisors.

Free and Inexpensive Materials for Pre-School and Early Childhood by Robert Monahan. Fearon Publishers, 6 Davis Drive, Belmont, CA. 94002. 1977. (second edition) 118 pp. \$4.50.

Information about types of materials is organized by category including: "Animals and Pets", "Career Education", "Health", "Language Development", "Parent Education", "Reading", and others. Information on how to order is included.

Planning Environments for Young Children: Physical Space by Sybil Kritchevsky and Elizabeth Prescott, with Lee Walling. 1977 (second edition) 56 pp. \$1.75. NAEYC.

A book for teachers which shows how space and the arrangement of equipment can invite the participation of the children. Includes illustrations and a technique to analyze the program's physical environment. Useful in the integration of academic and field experiences.

COMPETENCY 2: ADVANCING PHYSICAL &
INTELLECTUAL COMPETENCE



Physical

"Focus on Movement: Practice and Theory" by Arline Kahn Julius. Young Children, November, 1978, Vol. 34, No. 1, pp. 19-26.

An analysis of theory and research about movement in the preschool, with a section on the role of the teacher. Emphasizes the difference between adult's perceptions and children's perceptions of movement activities.

T.S.K.H.* (*Tickle Snug Kiss Hug) by Betty May. Paulist Press, 545 Island Rd., Ramsey, N.J. 07446. 1977. 226 pp. \$6.95.

An illustrated book of exercises for adults and children to do together. The emphasis is on positive communication between adults and children, especially the sharing of fun and laughter through play.

Cognitive

Child's Play by Lynda Madaras. Peace Press, 3828 Willat Ave., Culver City, California 90230. 1977. 162 pp. \$6.95.

A book of unusual activities for children (e.g., photography, insect zoos, adventure playgrounds) delightfully illustrated with children's drawings.

Ready, Set, Go! by Coleen Kent Menlove. Prentice-Hall, Inc., Englewood Cliffs, N.J. 07632. 1978. 244 pp. \$4.95.

An activity book for teachers and parents of preschoolers. Covers the characteristics of young children and basic theories of learning, as well as specific activities. Some of the areas covered are: communication skills, creative expression, the role of play, social studies, science, and math.

While You're At It: 200 Ways to Help Children Learn. Board of Cooperative Educational Services of Nassau County. Reston Publishing Co., Inc., Prentice-Hall, Inc., Englewood Cliffs, N.J. 07632. 1976. \$9.95.

Simple, easy-to-follow directions for games and activities preschool children can enjoy while their parents or teachers go about everyday tasks.

Workjobs II Number Activities for Early Childhood by Mary Barratta-Lorton. Addison-Wesley Publishing Co., Innovative Division, 2725 Sand Hill Road, Menlo Park, CA. 94025. 1979. 153 pp.

Clear instructions with photographs for making math games and activities. More extensive discussion of presentation of activities than in the original Workjobs. Includes an illustrated glossary of materials needed to make the activities.

Language

"Connecting Words with Real Ideas" by Magdalene Cawley. Young Children, January, 1978, Vol. 33, No. 2, pp. 20-25.

Examples of children's use of language and its connection to ideas during preschool activities.

"Language Development: It's Much More Than a Kit" by Patricia Hutingier. Day Care and Early Education, Spring, 1978, Vol. 5, No. 3, pp. 44-47.

A practical discussion of language development in the preschool classroom with numerous examples of child-teacher interaction and suggestions for experiences to enhance language development.

Literature and Young Children edited by Bernice Cullinan and Carolyn Carmichael. National Council of Teachers of English, 111 Kenyon Rd., Urbana, IL. 61801. 1977. 180 pp. \$7.95.

Includes chapters on books in the life of the young child, encouraging language growth, avoiding sex and racial stereotypes, and others. Lists of children's books are included.

Handbook for Storytellers by Caroline Feller Bauser. American Library Association, 60 E. Huron, Chicago, Ill. 60611. 1977. 400 pp. \$15.00.

Suggestions on how to tell stories to children, young adults and adults: finding source material, preparing the story, using films, flannelboard, music, puppetry to dramatize the story, etc. Good source book for trainers.

Creative

Art for the Preprimary Child edited by Hilda Present Lewis. National Art Education Association, 1916 Association Drive, Reston, VA. 22091. 1977. 127 pp. \$5.50 prepaid.

A resource for trainers & advisors containing 8 articles on such topics as "Research on the Art of Young Children", "The Role of the Teacher", and "Art in Children's Learning".

"Awakening the Artist: Music for Young Children" by Dorothy McDonald with John Ramsey. Young Children, January, 1978, Vol. 33, No. 2, pp. 26-32.

An introduction to listening, singing & moving with infants and young children with identification of how the children learn. Includes extensive references.

Mud, Sand & Water by Dorothy M. Hill. National Association for the Education of Young Children, 1834 Connecticut Ave., N.W., Washington, D.C. 20009. 1977. 38 pp. \$2.00.

Emphasizes the importance of opportunities for young children to use these play materials -- not always tidy but essential for total healthy development. Includes curriculum ideas. Illustrated with photographs of children at play.

COMPETENCY 3: BUILDING POSITIVE SELF-CONCEPT

AND

INDIVIDUAL STRENGTH



Books to Help Children Cope with Separation and Loss by Joanne E. Bernstein. R. R. Bowker Co., 1180 Ave. of the Americas, New York, N.Y. 10036. 1977. \$13.95.

An annotated list of 438 children's books plus a discussion of children's concepts of separation, suggestions on how to use books to help grieving children, and a list of resources for adults.

Caring: Supporting Children's Growth by Rita M. Warren. National Association for the Education of Young Children (NAEYC), 1834 Connecticut Avenue, N.W., Washington, D.C. 20009. 1977. 47 pp. \$2.00.

A practical, humanistic approach for teachers to help children as they struggle with the arduous and gratifying tasks of growing up. Includes chapters on accepting children and parents, self-esteem, handling harsh realities, separation, and helping children grow.

Growing Free: Ways to Help Children Overcome Sex-Role Stereotypes. Association for Childhood Education International, 3615 Wisconsin Ave., N.W., Washington, D.C. 20016. 1976. \$1.00 plus 10¢ postage and handling.

Articles and bibliographies to help the teacher recognize and change stereotypic sex role play and provide a non-sexist curriculum.

"A Preschooler's Human Relations Course" by Rosemary Thielke. Day Care and Early Education, Vol. 5, No. 3; Spring, 1978. pp. 21-23.

Suggestions for helping children learn respect for themselves and for others.

100 Ways to Enhance Self-Concept in the Classroom: A Handbook for Teachers and Parents by Jack Canfield and Harold C. Wells. Prentice-Hall, Inc., Englewood Cliffs, N.J. 07632. 1976. 254 pp. \$6.50.

Suggestions to help those who work with people in groups create supportive learning environments. Techniques include group discussions and games, dialogues, body awareness exercises and creative thinking and writing experiences.

"SUCCESS: A Parent Effectiveness Approach for Developing Urban Children's Self Concepts" by Kenneth Washington. Young Children, July, 1977, Vol. 32, No. 5, pp. 5-10.

Describes a program for building positive self-concepts which includes three phases: rapport building, mutual goal setting, and success sharing. Originally designed for parents, this article discusses how child care staff can use the approach.

Super Me-Super Yo. National Institute on Drug Abuse (NIDA), 5600 Fishers Lane, Rockville, MD. 20857. 1976. Free.

Colorful activities and stories intended to build young children's self-confidence, develop their ability to make wise choices and help them understand and express their feelings. English/Spanish.

COMPETENCY 4: PROMOTING POSITIVE
FUNCTIONING OF CHILDREN
AND ADULTS IN A GROUP



"Aggression and Hostility in Young Children" by Bettye Caldwell.
Young Children, January, 1977, Vol. 32, No. 2, pp. 4-13.

Practical suggestions for eliminating aggression between children so that cooperative, pro-social behavior is encouraged.

"Choice with Responsibility" by Davia Veach. Young Children, May, 1977, Vol. 32, No. 4, pp. 22-25.

A discussion of choices children are able to make at varying ages which can help them learn to become wise decision makers. The adult's responsibilities in allowing children to make choices are also discussed.

A Guide to Discipline by Jeannette Galambos Stone. National Association for the Education of Young Children (NAEYC), 1834 Connecticut Ave., N.W., Washington, D.C. 20009. 1978. (Revised edition) 32 pp. \$1.50.

NAEYC's popular classic has been completely revised and updated. Contains basic information on discipline and examples of solutions to specific problems which preschool teachers commonly encounter.

"Helping Children Help Each Other: Some Ideas on Problem-Solving Cooperation among Kids" by the Childcare Workers of Connecticut.
Day Care and Early Education. Winter, 1977, Vol. 5, No. 2, pp. 26-27.

Suggestions for helping children learn to communicate their feelings and resolve problems in everyday situations (sharing, hitting, etc.).

COMPETENCY 5: BRINGING ABOUT OPTIMAL COORDINATION
OF HOME AND CENTER
CHILD-REARING PRACTICES & EXPECTATIONS



City Mix (A Curriculum Catalyst) by Marda Woodbury, Priscilla Watson, and Nancy Schimmel. D.O.K. Publishers, 71 Radcliffe Road, Buffalo, New York 14214. 1977. 32 pp. \$1.95.

Activities, children's books, and sources for information about the everyday world of urban children.

Mother/Child Father/Child Relationships edited by Joseph Stevens, Jr., and Marilyn Mathews. National Association for the Education of Young Children, 1834 Connecticut Ave., N.W., Washington, D.C. 20009. 1978. 260 pp. \$4.75.

The latest research and theory on parent-to-infant attachment, impact of divorce, alternative family styles, minority families, changing parental roles, father's influence, and more.

"Mother's Expectations of Child Care", by Stevanne Auerback-Fink. Young Children, May 1977, Vol. 32, No. 4, pp. 13-21.

Presents the concerns of working mothers about child care, including suggestions to help staff encourage parent involvement.

Parent's Yellow Pages by the Princeton Center for Infancy; edited by Frank Caplan. Doubleday, 673 Fifth Ave., New York, N.Y. 10022.

Lists organizations, books, pamphlets, catalogues, private and public agencies, etc., that provide services and information for parents of young children.

"Problems of the Single Parent of the Preschool Child" by Judith Stone. Day Care and Early Education, Spring 1978, Vol. 5, No. 3, pp. 16-17.

Discusses different types of single parent situations, the single parent's needs, and how losing a parent (through death, divorce, or desertion) may affect the child.

"Selecting Media for Parent Education Programs", by Gail Bjorklund and Ann Marie Briggs. Young Children, January 1977, Vol. 32, No. 2, pp. 14-18.

Presents criteria for selection of instructional materials and reviews a variety of multimedia materials on child development, including films, videotapes and filmstrips.

COMPETENCY 6: CARRYING OUT SUPPLEMENTARY
RESPONSIBILITIES RELATED
TO THE CHILDREN'S PROGRAMS



The Body Language of Children by Susan Szasz. W. W. Norton, Inc.,
500 Fifth Ave., New York, N.Y. 10036. 1978. 160 pp. \$10.95.

Photographs of children in a variety of moods (fear, curiosity, love, unhappiness, joy of achievement, etc.) with short text descriptions and explanations of the photographs. Helpful for learning to observe children.

Day Care Legal Handbook: Legal Aspects of Organizing and Operating Day Care Programs by William F. Aikman. ERIC/ECE, 805 W. Pennsylvania Ave., Urbana, Illinois 61801. 1977. \$4.00.

Contains sections on organization of day care, operating the center, insurance and contracts, and staff legal relationships. Easily readable for someone unfamiliar with business and law.

Ethical Behavior in Early Childhood Education by Lilian Katz and Evangeline Ward. National Association of the Education of Young Children, 1834 Connecticut Ave., Washington, D.C. 20009. 1978. 26 pp. \$1.75.

Thought-provoking discussion of ethics and ethical problems in early childhood education. Includes a proposed code of ethics. Relates to the integration of academic content and field work.

"Planning for Fire Safety" by Ruth Harvey Collins. Young Children, July 1977, Vol. 32, No. 5, pp. 29-32.

A short article with questions to help staff think about their plans for fire safety and fire emergencies.

"Thoughts for New Administrators" by E. Robert LaCrosse. Young Children, September 1977, Vol. 32, No. 6, pp. 4-13.

Subtitled "or what nobody ever tells you about administration even when you ask". A down-to-earth discussion of common administrative problems, concerns, and solutions.

BILINGUAL/BICULTURAL



"Bilingual/Bicultural Programs for Preschool Children" by Soledad Arenas. Children Today, July/August 1978, Vol. 7, No. 4, pp. 2-6.

A discussion of the fundamental principles of effective multi-cultural early childhood programs, how preschool programs can make a commitment to bilingual/bicultural programs, and how ACYF is helping implement sound bilingual/bicultural programs for children.

Cultural Awareness: A Resource Bibliography by Velma Schmidt and Earldene McNeill. National Association for the Education of Young Children (NAEYC), 1834 Connecticut Ave., N.W., Washington, D.C. 20009. 1978. 121 pp. \$4.75.

Over 800 annotated listings of books, films, posters, magazines, and other teaching aids for extending children's and teacher's awareness of Asian, Black, Native, and Spanish-speaking Americans.

"English as a Second Language for Preschool Children" by Janet Gonzales-Mena. Young Children, November 1976, Vol. 32, No. 1, pp. 14-19.

Three principles of ELS (English as a Second Language) programs are outlined and illustrated with examples. The article emphasizes respect for children and the necessity for a sound total program for the children.

El Mundo de los Ninos. Field Enterprises Educational Corporation, Merchandise Mart Plaza, Chicago, IL 60654. 1977. \$13.00 each, \$165.00 plus tax for all 15 volumes.

This translation and adaption of Childcraft - The How and Why Library is designed for use with preschool and elementary school children. Written in relatively simple Spanish with many colorful illustrations.

Projecto LEER Bulletin, 1736 Columbia Ave., N.W., Suite 107, Washington, D.C. 20009. Free.

Printed twice a year, this newsletter lists and evaluates Spanish-language books, magazines, and other teaching materials for children, young adults, and adults. Written primarily in English, with some Spanish, this is primarily a resource for trainers.

SERIES OF BOOKS



Developing Concepts of Health in Early Childhood. 55 pp. \$2.95.

Developing Concepts of Safety in Early Childhood. 40 pp. \$2.50.

Developing Concepts of Social Studies in Early Childhood. 48 pp. \$2.50.

All by Ruth Ehrig McGrath. D.O.K. Publishing, 71 Radcliffe Road,
Buffalo, New York 14214.

Each book includes an overview of concepts and implications
for the early childhood teacher to consider, as well as
activities for teaching the concepts to children.

- CDA Instructional Materials, Books 1-6. 1977. \$2.00 each (\$12.00 per set)

Edited by Mima Spencer and E. Caroline Carroll. Texas Department
of Community Affairs, Early Childhood Development Division, P.O.
Box 13166, Capitol Station, Austin, Texas 78711.

A series of books covering the six CDA Competencies (one book
per competency) designed as instructional guides for the CDA
trainee. Each book includes objectives, learning experiences,
and extensive resource lists of supplementary information.

CDA Instructional Materials, Book 7: Assessing Competency

Developed by Kathleen Hotvedt and Martyn Hotvedt. 1977. 80 pp.
\$2.00.

CDA Instructional Materials, Book 8: Training Counselor's Guide

Developed by E. Caroline Carroll, Mima Spencer, Kathleen Hotvedt,
and Martyn Hotvedt. 1977. 114 pp. \$4.00. Texas Department of
Community Affairs, Early Childhood Development Division, P.O. Box
13166, Capitol Station, Austin, Texas 78711.

Both books are designed for the CDA trainer or advisor as
supplements to CDA Instructional Materials Books 1-6. Book 8
includes answers to the test questions in Book 7. Book 8 also
includes instructions for CDA trainers and an extensive list
of resources (books, films, and publishers) for children,
trainees, and trainers.

Nurturing Talent in Early Childhood

Merle B. Karnes and others. Publications Office, Institute for Child Behavior and Development, 805 W. Pennsylvania, Urbana, Illinois 61801. 1978. \$2.50 each.

A series of activity books with annotated bibliographies, developed as part of the RAPHYHT Project (Retrieval and Acceleration of Promising Young Handicapped and Talented). Activities can be adapted for use by preschool children in general. Books in the series are:

Nurturing Psychomotor Talent in Early Childhood

Nurturing Academic Talent in Early Childhood: Reading

Nurturing Academic Talent in Early Childhood: Math

Nurturing Academic Talent in Early Childhood: Science

Nurturing Artistic Talent in Early Childhood: Art and Music

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